# MEDIA ASSISTANT WORK CALENDAR SUMMARY

<table>
<thead>
<tr>
<th>Number of Days</th>
<th>Job Titles</th>
<th>State Date 2019</th>
<th>Paid Holidays</th>
<th>Unpaid Non-Work Days</th>
<th>End Date 2020</th>
</tr>
</thead>
</table>
| 10 months (approx. 190-207 days) | High School/Middle School Media Assistants     | Aug. 1          | Media Assistants hired to position prior to 3/1/12 receive 16 paid holidays of the non-work days  September 2  
|                                           |                                                |                 |                                                                                | September 2  
|                                           |                                                |                 |                                                                                | October 24-25  
|                                           |                                                |                 |                                                                                | November 27-29  
|                                           |                                                |                 |                                                                                | December 20 – afternoon  
|                                           |                                                |                 |                                                                                | December 23-31  
|                                           |                                                |                 |                                                                                | January 1-3  
|                                           |                                                |                 |                                                                                | January 20  
|                                           |                                                |                 |                                                                                | February 14 (High School)  
|                                           |                                                |                 |                                                                                | March 16-20  
|                                           |                                                |                 |                                                                                | May 25  
|                                           |                                                |                 |                                                                                | May 27 – afternoon  
|                                           |                                                |                 |                                                                                | *Will work on President’s Day. Will also work on March 13 if make-up day is needed. Additional snow days will be added at the end of the year.  
| 10 months (approx.. 190-207 days) | Elementary Media Assistants                   | Aug. 1          | Media Assistants hired to position prior to 3/1/12 receive 16 paid holidays of the non-work days  September 2  
|                                           |                                                |                 |                                                                                | September 2  
|                                           |                                                |                 |                                                                                | October 24-25  
|                                           |                                                |                 |                                                                                | November 27-29  
|                                           |                                                |                 |                                                                                | December 20 – afternoon  
|                                           |                                                |                 |                                                                                | December 23-31  
|                                           |                                                |                 |                                                                                | January 1-3  
|                                           |                                                |                 |                                                                                | January 20  
|                                           |                                                |                 |                                                                                | March 16-20  
|                                           |                                                |                 |                                                                                | May 25  
|                                           |                                                |                 |                                                                                | May 27-afternoon  
|                                           |                                                |                 |                                                                                | *Will work on President’s Day. Will also work on March 13 if make-up day is needed. Additional snow days will be added at the end of the year.  

Any deviations to this work calendar due to emergencies must be approved by the Asst. Supt. – Human Resources 5/20/2019