

**PARK HILL SCHOOL DISTRICT  
FOOD SERVICE DEPARTMENT**

8500 NW Riverpark Drive  
Pillar 116  
Parkville, MO 64152  
Phone/Fax 816-359-4090/4099

**BID**

Bids to be marked  
"Equipment – Milk Cooler"

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**Bid due 10 am, Friday July 8, 2016**

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**ARTICLES AND DESCRIPTION**

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Park Hill School District is receiving bid proposals for a sixteen-crate milk cooler for Line Creek Elementary as per the attached specifications to be furnished, delivered and fully uncrated as outlined on the bid to the school site. Bids will be accepted at the Food Service Department Office, 8500 NW Riverpark Drive, Pillar 116, Parkville, Missouri 64152, until 10:00 a.m., Friday, July 8, 2016, at which time the bid is publicly opened and is made part of public record of the Park Hill School District. It is not the policy of Park Hill School District to purchase on the basis of low bids alone, quality and suitability to purpose being the controlling factors. That being understood, the purchaser reserves the right to arrive at such by whatever means he may determine.

Bids need to be submitted on the bid sheet form provided. Deviations in product will be considered an alternate bid which must be noted and may be rejected at the discretion of the Park Hill School District. **All bids must be submitted in a sealed envelope marked: Equipment – Milk Cooler. Faxed or e-mailed submissions will not be accepted. It is the bidder's responsibility to ensure delivery of the bid prior to the opening. Failure to follow any of these instructions will disqualify the offer.**

This Bid is a firm offer which shall be irrevocable and open for acceptance for \_45\_ calendar days from the day set for submission of bids. Park Hill School District reserves the right to accept or reject any or all bids and reserves the right to waive all irregularities and informalities. When no response to bid is made, the vendor is removed from our listing.

Questions regarding this bid should be directed to Susan Weaver at Park Hill School District at (816) 359-4090 or [weavers@parkhill.k12.mo.us](mailto:weavers@parkhill.k12.mo.us)

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**SPECIAL REQUIREMENTS**

1. Bidders are required to read entire bid document. Please pay close attention to the bid that is being submitted.
2. Bids must be submitted only on the form provided in this bid document. All information must be legible. Any and all corrections and/or erasures must be initialed. All required information must be provided.
3. The following terms and conditions shall prevail unless otherwise modified by the Park Hill School District within this bid document. Park Hill School District reserves the right to reject any bid that may take exception to these terms and conditions.

## TERMS AND CONDITIONS

**CHANGES** - Any changes to the requirements specified herein will be communicated to all bidders by the issuance of an addendum. All bidders shall comply with the requirements specified in any addendum issued by Park Hill School District.

**DAMAGES** – The successful bidder will be held responsible and required to make good (at their expense), all damages to persons or property caused by the bidder’s employees and/or agents.

**PAYMENTS** – Terms are net forty-five (45) days.

**TAXES** – Park Hill School District is tax exempt, so bid should reflect this status.

**SCOPE** - The intention of this bid is to solicit bids for Park Hill School District equipment.

For information regarding the bid process, contact Park Hill School District at (816) 359-4090.

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### FELONY CONVICTION NOTIFICATION

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**“The person or business entity that enters into an agreement with this school district must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony”.**

**The District may terminate this agreement with a person or business entity if the District determines that the person or business entity failed to give notice by the next preceding subsection, or misrepresented the conduct resulting in the conviction. The District will compensate the person or business entity for services performed before the termination of the agreement”.**

By submitting this offer and signing this certificate, this bidder:

- Certifies that the owner/operator has not been convicted of a felony, except as indicated on a separate attachment to this offer, and
- Certifies that no employee who will enter school buildings or potentially have contact with school children has been convicted of any felony or a misdemeanor involving violence or sexual contact or sexual abuse. It shall be the duty of the vendor to conduct the appropriate background checks on its employees and vendor agrees to share this information with the District upon request.

**Bidder must be of lawful age to enter into this agreement. This bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud. No member of the Board of Education of the Park Hill School District, City of Kansas City, Missouri, County of Platte, nor any officer or employee or person whose salary is payable in whole or part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the services to which it is related, or in any portion of the profits hereof.**

**All employees and /or any subcontractor’s employees of said bidder must be lawfully present in the United States as required by MO Immigration Law HB1549.**

## PRODUCT SPECIFICATIONS

**Equipment: Sixteen-Crate Milk Cooler      Quantity – (1) to be provided**

Approved Manufacturers: Traulsen RMC58S4 16 crate or approved equal  
Electrical: 115 Volt, 60 Amp, Single Phase

**DESCRIPTION:**

- One 16-crate capacity
- Forced Air Construction
- Single service access
- Stainless steel interior and exterior
- Reinforced cabinet exterior bottom reinforced with heavy duty dunnage racks
- Sliding lift up and down doors w/ magnetic EZ-Clean Gaskets
- Lockable insulated doors
- Metal door handles
- 4" adjustable, front locking heavy duty casters
- 3-year parts and labor warranty and 5-year compressor warranty

**Bid price is to include delivery, uncrating, leveling and removal of all packaging off site.  
Successful bidder must schedule delivery time in advance with Park Hill to assure a district representative is available to accept receipt of equipment and verify operation.**

**Bids may be sent in a sealed envelope only. No faxed or e-mailed bids will be accepted. It is the responsibility of the bidder to confirm receipt of the bid.**

**Equipment must be delivered and set in place for final connection no later than August 5, 2016. Please direct all questions to Park Hill Food Service prior to bid opening.**

**Delivery Location:**

**Line Creek Elementary  
5801 NW Waukomis Drive  
Kansas City, Missouri 64151**

**One (1) – 16-Crate Milk Cooler**

<b>Milk Cooler Bid Pricing Sheet</b>			
	<b>Cost Per Unit</b>	<b>Freight/Delivery/ Uncrating Cost per Unit</b>	<b>Total</b>
<b>16-Crate Milk Crate (1)</b>	\$	\$	\$

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Company E-mail Address:** \_\_\_\_\_

**Company Telephone:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Authorized Company Official's Name:** \_\_\_\_\_  
(Printed)

**Signature of Company Official:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**NO RESPONSE FORM**

**Park Hill School District**

Whereas on the \_\_\_\_\_ day of \_\_\_\_\_, 2016

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(print name of company)

has reviewed PHSD solicitation and elects not to submit a proposal:

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Street Address

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City, State, Zip Code

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Telephone/Fax Number

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Name of Authorized Individual

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Signature of Authorized Individual