



Park Hill School District

PARK HILL SCHOOL DISTRICT Position Description

POSITION TITLE:	Instructional Coach
F.L.S.A.	Exempt Professional
REPORTS TO:	Assistant Superintendent for Academic Services
QUALIFICATIONS:	Current Missouri teaching certificate, positive interpersonal relationship skills, demonstrated team building skills, Masters in Curriculum & Instruction (preferred but not required), minimum of five years of teaching experience.
TERMS OF EMPLOYMENT:	As designated by Board policy, the teachers' work calendar & salary schedule. There will be 5 days extended to the teachers' work calendar plus 12.6% of the base salary schedule.

ESSENTIAL JOB FUNCTIONS

1. Provide professional development training and continued support.
2. Support curriculum development implementation that may include ensuring internal and external alignment, developing curriculum maps & identifying support resources.
3. Work with building administrators and teachers in using data to improve individual and school performance.
4. Work with teachers on developing and implementing effective assessments, both across the district and within classrooms.
5. Model and support teachers in the implementation of all instructional strategies.
6. Assist teachers in integrating technology into classroom instruction.

7. Promote the sharing of effective teaching practices among staff throughout the district.
8. Serve as a resource to principals in the areas of curriculum, assessment and instruction.
9. Remain current with best practices and current research on teaching and learning.

**INSTRUCTIONAL COACH – ONLINE/BLENDED LEARNING
SPECIFIC RESPONSIBILITIES**

1. Manage and provide support for the Park Hill Virtual Program.
2. Manage and provide support for implementation of the district's learning management system with both virtual and blended instructional models.
3. Ensure that virtual and blended courses are in harmony with current research and best practices.
4. Work with the Coordinator for Instructional Technology to support 21st century learning and integration of digital instructional resources.
5. Work with the Coordinator for Instructional Technology to promote the National Educational Technology Standards (NETS).