



ADDENDUM 1

RFB NUMBER:	TE1116 – Copier Replacement
ADDENDUM NUMBER:	1
ADDENDUM ISSUED:	02/08/2021

I. CHANGES

The original Request for Bid No. TE1116: **Copier Replacement** remains in effect except as revised by the following changes, which shall take precedence over anything to the contrary in the specifications.

A. Page 9, Section V. Requirements, Technical Requirements, A. Device Type 1 has been revised. Please see the table below to see the changes reflected in Functions & Features.

A. DEVICE TYPE 1

Speed (Monochrome)	65 Pages Per Minute (minimum)
Speed (Color)	60 Pages Per Minute (minimum)
First Copy Time	5 seconds/monochrome, 8 seconds/color (maximum)
Automatic Document Feeder	Yes, 100 sheets, 11"x17" (minimum)
Duplex	Required
Finishing	100 sheet stapling, 2/3-hole punch, booklet folding
Network	Gigabit Ethernet, TCP/IP, RJ45 Connector
Paper Input	3500 sheets, excluding bypass (minimum)
Functions & Features	Copy (Color) Print (Color) Scan ¹ (color) Fax ² Collation Auto reduction and enlargement to fit paper size Job interrupt Auto paper select

B. Page 16, Section IX. Optional Trade-In & Continued Service, Attachment A has been revised. Please see the Revised Cost Worksheet included in this Addendum 1 as Attachment A – Revised. Bids will only be accepted on this Attachment A – Revised worksheet.



II. ADDITIONS

A. Page 8, Section V. Requirements, General Information shall include the following additional language as a requirement, *“To ensure a fair and level competitive process PHSD requests that manufacturers provide equal pricing to all vendors.”*

IV. QUESTIONS & ANSWERS

The following questions are as they were presented to Park Hill School District. The answers to said questions have been answered as completely and accurately as possible.

Q1: Clarification on Device Type 1 – Do you want a color device as part of the device type 1 requirement? Or do you want a black and white device w/color scan capability?

A1: Device Type 1 has a color printing requirement.

Q2: For Device Type 1 – Would you accept a minimum of 3,000 sheets of paper input excluding bypass?

A2: No, please submit responses with the 3,500 minimum.

Q3: Do you have any space limitations for any of the devices specified in this RFP? If so, can you share more detail on what type of space limitations you have, on the locations with a limitation, can you share the dimensions of the area you are limited to in those instances?

A3: Yes, there are space limitations. The following are the dimensions for our current devices:

- 360i: 24.2" x 27" x 31" (without options)
- C659: 25.5" x 31.5" x 45.5"
- 3350i: 18.5" x 20.8" x 22.5"

Q4: On Device Type 2 – Are these A4 or A3 devices? A4 is up to letter and legal and A3 is up to 11x17.

A4: Device Type 1 and 2: Printable paper size – 12"x18" minimum
Device Type 3: Printable paper size – 8.5"x14" minimum



Q5: Device Type 1 (on page 9 of RFP) denotes a speed (monochrome) 65ppm minimum and a speed for (color) of 60 ppm. Under the functions & features it only denotes copy (monochrome) and print (monochrome). The only mention of color under functions and features is a scan (color). Was this indeed meant to be a color device?

A5: Yes, this device should print and copy in color and black and white. Please see the Changes section of this Addendum.

Q6: Please advise if the district wants to consolidate all existing (color) Bizhub C654e's and (monochrome) Bizhub 754e's into one monochrome device? Or will this be consolidated into one color device?

A6: Yes. All existing 654 (color) and 754 (monochrome) will be consolidated into a color MFD solution.

Q7: By what means/method were the meters that were provided on page 13 calculated? i.e. Papercut or a different method?

A7: This information was pulled from our monthly billing statements for our current provider.

Q8: With regard to the volumes provided on page 13 of the RFP. Can you advise how the district ran these numbers? In example of the 2019 black and white meters info provided of 17,700,243, were these numbers run from the districts fiscal calendar year (i.e. 7/1/19 – 6/31/20) or the normal calendar year of January 1, 2019 – December 31st, 2019? Or something different altogether?

A8: These align with the district fiscal year. 7/1/2017 – 6/30/2018, 7/1/2018 – 6/30/2019, 7/1/2019 – 6/30/2020

Q9: Who's responsibility would it be to deploy Papercut MF to each of your new MFP's? (Vendor or District IT)

A9: District IT

Q10: Can you confirm the manufacturer of your existing Papercut MF embedded licenses?

A10: Purchased through Konica from ACDI.



Q11: If proposing another manufacturer other than you currently own, who would take responsibility for procuring the license transfer cost? (Vendor or District)

A11: PHSD will partner with selected vendor to determine this after bid award. Please see answer A12.3 for additional attachment request.

Q12: Papercut Pricing

Q12.1: Would you like a separate line item for yearly service and support?

A12.1: See answer A12.3.

Q12.2: Do you currently pay annually for PaperCut support or do 5 year terms as requested?

A12.2: Annually

Q12.3: A line item for any additional licenses above the current amount already owned by the district?

A12.3: Currently the PHSD owns 115 Konica Minolta embedded Papercut licenses through ACDI.

Please provide a separate attachment with pricing to ensure all 135 PHSD quoted devices are licensed, a separate line item for yearly service and support, and a separate line item for swap costs.

Q13: Take over service of the current Konica Fleet

Q13.1: Are the machines highlighted in GREEN the items the district is expecting to keep and continue service?

A13.1: Please see the Revised Cost Worksheet.

Q13.2: Does PHSD have certain criteria for continuing keeping a piece of equipment in the service?

A13.2: Devices are expected to be in service through their expected life cycle.

Q13.3: What is the replacement plan for any devices that stay under maintenance? Does PHSD replace based on age, total meter or other factors?

A13.3: PHSD replaces devices based on high total meters as well as age. PHSD also rotates devices as needed to keep total meters as low as possible throughout the district.

Q14: Section 5: Requirements - Should the quote include staples as part of the consumables or as a separate line item?

A14: Yes, please include as part of the support and maintenance.



Q15: Evaluation Hardware - When bidding an alternate device(s) should we plan on bringing out one Type 1 device for each of the devices that we bid or will the district tell us which device(s) they want us to bring out once bids are opened and reviewed?

A15: Yes, please provide a device for each Type 1 device bid.

Q16: Do you have the breakout of volume that is A3 only. We would like to get a volume history of actual A3 print and copy volumes if possible. Reason being, A3 volume typically only represents 1 to 3% of total volume in the industry and if this is the case for you, in some cases A4 units will be more cost effective and will provide a more optimized approach.

A16: We do not have the breakout of volume that is A3 only. However, the volume for A3 is low. All devices need to meet the specifications desired.

V. ACKNOWLEDGEMENT

Each bidder shall acknowledge receipt of this Addendum No. 1 of Bid No. *TE11116: Copier Replacement* by his/her signature affixed hereto and shall attach this Addendum to the original bid submitted. Failure to sign and submit this addendum may render your bid Non-Responsive.

Certification by Bidder:

Signature: _____ Date: _____

Title: _____ Company: _____