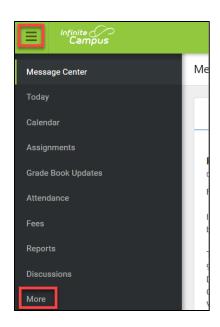


Get Your Activation Code

To set up your account, you will need your one-time Parent Access Code. This code will give you access to all courses in which your student is enrolled. Please note that not all teachers utilize Schoology or utilize it to the same extent.

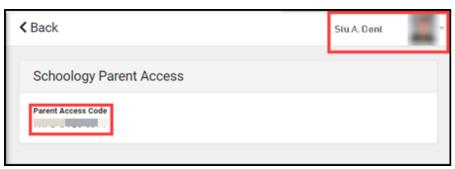


- Visit the Infinite Campus Parent Portal at https://ic.parkhill.k12.mo.us/campus/portal/parkhill.jsp
- 2. Click **More** from the menu on the left. If you don't see this menu, click the three lines in the very top left.
- 3. Select Schoology Parent Access.



4. Copy the code under **Parent Access Code** – you will use this in the next section to create your Schoology access.

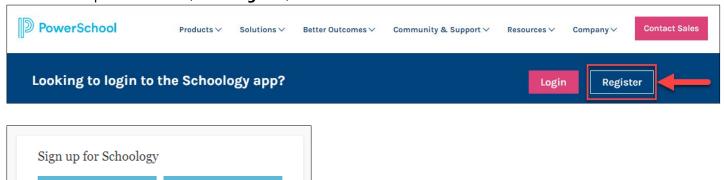
If you have multiple students, you have a different code for each one – click the student name in the upper right to view codes for other students.



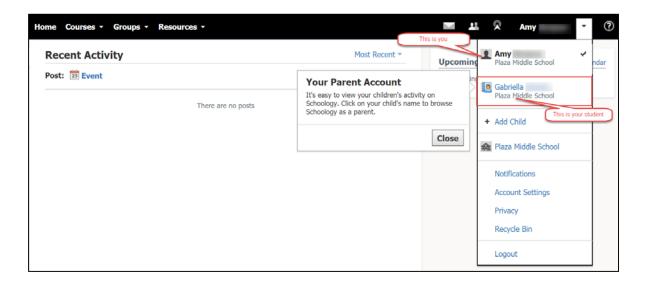
Note that you will not have to create multiple Schoology accounts for each student – you can add each student to a single account using their code. See page 3 for more information.

Sign Up for Schoology

- 1. In your web browser, visit www.schoology.com
- 2. At the top of the screen, click Register, then click Parent.



- 3. Enter the Parent Access Code that you copied from your Parent Portal account. Press Continue.
- **4.** Enter *your* name, email address, and password. Click **Register.**
- **5.** You have successfully created your account. Once logged in, you can browse your child's activities by selecting your child's name from the top right dropdown menu.



Adding more students

If you have additional children in the family whose teacher(s) utilize Schoology, you can add their accounts using their Parent Access Codes in the same top right dropdown menu. You **DO NOT** need to create a new account for each student.

